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Saltash Town Council

Grant Application Form

APPLYING FOR:
(Tick one box)

Community Chest Grant

Festival Fund Grant

DATE APPLICATION SUBMITTED:

10/11/21

Contact Name:	Nigel Courtenay Crabb
Position:	Treasurer
Organisation:	Forder Conservation and Community Association
Contact Address:	
Telephone Number:	
E-mail:	
Status of Organization:	Charitably Incorporated Organisation
Charity/Company number (if applicable)	Charity No: 1179921 Company No:
What geographical area does your organization cover?	The Forder Conservation Area and nearby Saltash

How long has your organization been in existence?	55 years
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Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

1. Organisation Background

	Date Applied	Project	Amount Applied for	Successful Y/N
<p>Have you applied for a grant from Saltash Town Council within the last 5 Years?</p> <p>(Please list – continue on a separate sheet if necessary)</p>		No		
		No		
		No		
		No		
		No		
<p>Please list the aims and objectives of your organization</p>	<p>The objects of the FCCA are:</p> <p>a) the provision of facilities for recreation and leisure in the interests of improving social welfare and environment for FCCA members, the inhabitants of Forder and of the surrounding areas.</p> <p>b) the preservation and protection of the natural environment and endangered species (plants and animals) for the public benefit; and</p> <p>c) to promote such other charitable purposes as may be from time to time be determined</p> <p>d) to establish, or secure the management of, a Village Hall (hereinafter called "the Village Hall") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.</p> <p>FCCA shall be non-party in politics and non-sectarian in religion.</p>			

<p>What are the main activities of your organization?</p>	<p>The objects of the FCCA are:</p> <p>a) the provision of facilities for recreation and leisure in the interests of improving social welfare and environment for FCCA members, the inhabitants of Forder and of the surrounding areas.</p> <p>b) the preservation and protection of the natural environment and endangered species (plants and animals) for the public benefit; and</p> <p>c) to promote such other charitable purposes as may be from time to time be determined</p> <p>d) to establish, or secure the management of, a Village Hall (hereinafter called "the Village Hall") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.</p> <p>FCCA shall be non-party in politics and non-sectarian in religion.</p>
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	Yes / No or N/A
Are you part of a religious group?	No
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	N/A
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	N/A
If application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A
If application is from an education, health or social service establishment – is project in addition to statutory services?	N/A

2. Your project

Project	Start Date	01 / 03 / 2022
	Finish Date	31 / 03 / 2022
	Total Cost	£ 9875.00
	Grant Applied For	£ 1000.00

Project title:	"Decking the Hall"
Description of project (please continue on a separate sheet if necessary):	The replacement of wooden decking which was installed when we built the hall in 2008 and which allows disabled access to the hall up a long slope at the rear of the hall. We are intending to replace the wooden structure with something more durable to ensure the problem does not occur in the future and will cut down on the maintenance as well as being environmentally friendly by using "once in a lifetime materials".
Where will the project/activity take place?	On the Creekside at Forder

Who will benefit from the project? (What groups will benefit and approximately how many people will benefit in total)	All people using the village hall, disabled persons desiring to vote, anyone who needs ease of access to the village hall.
What evidence do you have that this project is required? (This might be survey work or statistical evidence)	The walkway on the front balcony has started to rot and it "bounces" when you stand on it in several places, particularly the top end of the disabled ramp where access is gained into the hall via a balcony
What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)	We have discussed this with several councillors, Cllr Yates being the principal among those we have spoken to as well as Cornwall Cllr Martin Worth.

<p>How will the project be managed and how will you measure its success?</p>	<p>The Treasurer and the Chairman plus various members of the board of Trustees will be taking responsibility to oversee the works when in progress as they all live within the conservation area.</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>2 months</p>
<p>What arrangements do you have in place to ensure safeguarding of children and/or young people and/or vulnerable people (applicable only if your project involves working with this client group)</p>	<p>N/A</p>

3. How you will pay for your project.

<p>What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)</p>	<p>We have already raised the majority of the money. I have attached an estimate from the builder undertaking the work.</p>
<p>How will you promote STC once application and project are complete?</p>	<p>We will commission a plaque stating that funding was given to assist the replacement of the decking as well as holding an opening ceremony to which the press will be invited.</p>

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Community Fund	£5000	Yes	Outcome not advised
Cornwall Councillors Community Chest	£300	Yes	Outcome not advised

Please confirm the bank account your project is using is in the project's name/organization name	Nat West Launceston Forder Conservation and Community Association (FCCA) Sort Code 53-61-44 Acc. 68693400
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4. Further information enclosed Checklist.

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	√
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	√

A letter head showing the organization's address and contact details	√
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)	√
A copy of your organization's latest set of accounting statements (if any exist)	√
Copies of any letters of support for your project	None available at present
If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council	N/A
Other (please list)	N/A

If any of the above documents have not been enclosed, please give reasons why in the box below:

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

Signed:	<i>Nigel C Crabb</i>		
Print Name(s):	Nigel Courtenay Crabb		
Position(s):	Treasurer		
Date:	10/11/21		